

## **ABOUT THE 2006 RULE BOOK**

This July 1, 2006 Rule Book includes laws regulated by the Kansas State Board of Mortuary Arts as well as laws governed by other related state agencies. Copies can be purchased for \$5.00 each by mailing a check or money order to the KSBMA office.

A free copy of this rule book can be printed from our website. On our main page, <http://www.Kansas.gov/ksbma/>, on the lower left side select Rule Book (Includes laws effective as of 7/1/2006.) A direct link to the Rule Book section on our web site is: <http://www.accesskansas.org/ksbma/rulebook06.html> From there, you will be able to print off (at no charge) the Rule Book by selecting the appropriate files listed. Please note that you will need Adobe Acrobat Reader in order to be able to access the Rule Book file. A link to the free download for Adobe Acrobat Reader is on our page.

Please feel free to provide us with any suggestions (additions, deletions, changes....) for future rule books.

Sincerely,

Mack Smith, Executive Secretary  
Kansas State Board of Mortuary Arts  
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Topeka, Kansas 66603-3733  
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Fax: (785) 296-0891  
Email: [boma1@ksbma.ks.gov](mailto:boma1@ksbma.ks.gov)  
Web site: <http://www.Kansas.gov/ksbma/>

## **RELATED ADDRESS AND INFORMATION**

Kansas Department of Health & Environment  
Division of Vital Statistics  
1000 SW Jackson St., Room 120  
Topeka, Kansas 66612-2221  
Telephone: (785) 296-1400  
Fax: (785) 296-8075  
Web site: <http://www.kdhe.state.ks.us/vital/>  
E-mail: [Vital.Records@kdhe.state.ks.us](mailto:Vital.Records@kdhe.state.ks.us)

Secretary of State's Office  
Memorial Hall Building, 1<sup>st</sup> Floor  
120 SW 10<sup>th</sup> Ave.  
Topeka, Kansas 66612-1594  
Telephone: (785) 296-4564  
Fax: (785) 291-3051  
Web site: <http://www.kssos.org/>  
E-mail: [kssos@kssos.org](mailto:kssos@kssos.org)

Kansas Insurance Department  
420 SW 9<sup>th</sup> St.  
Topeka, Kansas 66612-1678  
Telephone: (785) 296-2283 or 1-800-432-2484  
Fax: (785) 296-2283  
Web site: <http://www.ksinsurance.org/>  
E-mail: [webcomplaints@ksinsurance.org](mailto:webcomplaints@ksinsurance.org)

Kansas Attorney General's Office  
Consumer Protection Division  
Memorial Hall Building  
120 SW 10<sup>th</sup> Ave., 2<sup>nd</sup> Floor  
Topeka, Kansas 66612-1597  
Telephone: (785) 296-3751 or 1-800-432-2310  
Fax: (785) 296-6296  
Web site: <http://www.accesskansas.org/ksag/>  
E-Mail: [cprotect@ksag.org](mailto:cprotect@ksag.org)

Two informational brochures – “Facts About Funerals” and “Pre-Planning Your Funeral Arrangements” as well as our “Memorial Planning Guide” are available at no cost from the Kansas State Board of Mortuary Arts office and web site. The board's web site ([www.Kansas.gov/ksbma/](http://www.Kansas.gov/ksbma/)) is updated regularly to include such items as: approved lists of continuing education programs (including home study/correspondence courses); funeral homes with open positions; individuals looking for employment; licensure requirements, listing of all licensees with their address and license numbers; listing of city directory of establishments and branch establishments; executive secretary comments; rules and regulations regulated by the Kansas State Board of Mortuary Arts and the two informational brochures mentioned above.

### **When reading this Rule Book:**

Laws with two sets of number (such as 16-301) are statutes. These laws are titled K.S.A. (Kansas Statutes Annotated) and are a result of legislation passed by both the Senate and House of Representatives and signed by the Governor. Although most bills passed by the 2006 Kansas Legislature go into effect July 1, 2006, they all are not officially assigned a statute number until publication of the statute books in January of 2007. For that reason, bill numbers instead of statute numbers may appear in this book.

Laws with three sets of numbers (such as 63-1-1) are regulations. These laws are titled K.A.R. (Kansas Administrative Regulations) and are a result of actions taken by state agencies (including a public hearing) and approved by the Kansas Legislature's Joint Committee of Administrative Rules and Regulations (JCARR.)

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### **Some facts and figures**

As of June 1, 2006, there are a total of 2,157 licenses regulated by the Kansas State Board of Mortuary Arts, as follows:

662—embalmers; 766—funeral directors; 315 assistant funeral directors; 36 apprentices; 227 funeral establishments; 125 branch establishments and 26 crematories.

In fiscal year 2005 (July 1, 2004 until June 30, 2005) there were a total of 128 licenses issued by the board:

66—assistant funeral directors; 23 funeral directors; 17 embalmers; 7 establishments, 13 branch establishments, and 2 crematories.

During fiscal year 2005 the board administered 34 funeral director examinations with a passing rate of 74% (25 of 34) and interviewed 38 applicants for licensure.

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